



ODISHA COMMERCE ACADEMY

New Student Registration Form

(All the information required to fill in capital letters only)

Admission details

Name of Student : _____

(in CAPITAL LETTERS As appear in HSSC)

Father Name : _____

Mother Name : _____

Course : _____

Date of Birth : _____

Place of Birth : _____

Caste : _____

(SC, ST, OBC, General, GOI etc.)

Religion : _____ Nationality : _____

Mother tongue : _____ Blood Group : _____

E-mail ID : _____

Father Occupation : _____

Mother Occupation : _____

Identification Marks : _____

Sex : **Male / Female**

Passport
Size
Photo

Academic details: (10th Std. Details)

Board of Exam. : _____

Name of School: _____

Total Marks Obtained: _____ Maximum Marks: _____

Passing Month : _____ Year: _____ Percentage Marks Scored: _____ Grade: _____

Academic details: (12th Std. Details)

Name of Exam. : _____

Board of Exam. : _____

Name of Collage: _____

Total Marks Obtained: _____ Maximum Marks: _____

Passing Month : _____ Year: _____ Percentage Marks Scored: _____ Grade: _____

Address Details: (Local Address)

Address : _____

City : _____ Pin : _____ Dist. : _____ State : _____

Parent's Landline phone No.: _____ Parent's Mobile No.: _____

Candidate's Mobile No: _____ E-mail Id: _____

Address Details: (Permanent Address)

Address : _____

City : _____ Pin : _____ Dist. : _____ State : _____
Parent's Landline phone No.: _____ Parent's Mobile No.: _____
Candidate's Mobile No: _____ E-mail Id: _____

Address Details: (Local Guardian Address)

Guardian Name: _____ Guardian Occupation : _____
Relation with Guardian: _____ Guardian E-mail ID : _____
Address : _____

Pin : _____
Landline No.: _____ Mobile No.: _____

I hereby declare that the particulars furnished above are true, complete, and correct to the best of my knowledge and belief.

Date:

Place:

Signature of Student

Instructions:

1. 10th std and 12th std attested photocopy of marks sheet to be attached with this form.
2. The photocopy of admit card to be attached with this registration form
3. Affix passport size colour photograph at the space provided in the form
4. Additional sheet can be attached to provide diploma/degree level exam details
5. Candidate changing branches/courses/ in the subsequent admission round are require to compulsorily submit this form along with REGISTRATION SSLIP issued by the college during the first time registration
6. Candidates changing college/cancelling admissions should compulsorily submit letter of intimation to college failing which the fees and certificates will be withheld till the clearance from the admission authority
7. Candidate should submit notarized copy of Annexure I (affidavit by the student) and Annexure II (affidavit by parent/guardian) at the time of registration at college.